

Terms of reference

Consultant, Public Procurement System Integrity Strengthening, Ukraine

About the Basel Institute on Governance

The Basel Institute on Governance is a hands-on centre of competence dedicated to promoting good governance and countering corruption for a more peaceful, just and sustainable world. Established in 2003 in Basel, Switzerland, the Institute works with partners worldwide to advance knowledge, practice and policy on anti-corruption, asset recovery and business integrity. With field operations worldwide, it has some 150 staff covering 32 nationalities. The Basel Institute is an Associated Institute of the University of Basel.

The Basel Institute has been implementing diverse programming in Ukraine, developing its collaboration with multiple state agencies as well as state-owned and private corporate entities, with the support of the Switzerland and Norway.

Engagement: Supporting public procurement systems integrity strengthening at state agencies, state-owned and private corporate entities

The Basel Institute implements a number of programmes in Ukraine. Their key objective is to support Ukrainian partners in maintaining and strengthening anti-corruption measures while Ukraine wards off the war of aggression and prepares for EU membership. This includes, at its core, Ukraine's Restoration ambitions. Restoration is understood in a broad sense: it goes beyond post-war reconstruction to include ongoing infrastructure development as well as critical reform initiatives. Among these, public procurement reform stands out as both a cornerstone of public financial management for our partner institutions, and one of the most corruption-prone areas where integrity safeguards must be reinforced.

Assignment

To deliver these programmes, the Basel Institute is seeking the services of a highly motivated technical expert with a deep subject-matter expertise and knowledge of developing and implementing robust, transparent and accountable public procurement systems. The assignment includes aligning the public procurement systems with national standards and best

international practices, conducting corruption risks assessments and analytical research related to public procurements.

Activities and timeline

The relationship is envisioned as a framework agreement, which allows for the design of distinct task orders in line with beneficiary needs. The initial agreement will be for one year, with an estimated 30 days of effort, to be specified in task orders.

Reporting

For each task order, the consultant will report to the respective Senior Specialist, Corruption Prevention.

Qualifications

- A University degree or equivalent in law, public administration, economics, auditing or a similar field as required
- Additional education or training in public procurement
- Knowledge of Ukrainian legislation and public tools on public procurements (Prozorro, BI Prozorro, Dozorro, etc.) as well as solid knowledge of international best practices on good governance, integrity and ethics in public procurements
- A minimum of 5 years of professional experience in the public procurement sector, including tender and procurement procedure elaboration
- Proven experience in cooperation with stakeholders in the national government, state enterprises, public contracting authorities
- Professional experience in training or consulting in the procurement sector
- Working experience in the State Audit Service; in conducting corruption and/or general risk assessment; and in internal audit will be an asset.
- Proven expertise in construction work procurement will be an asset.
- Proficiency in MS Office
- Languages: native fluency in written and spoken Ukrainian, good knowledge of written and spoken English
- Strong analytical skills
- Strong coordination skills

The Consultant will advise the Basel Institute's team, as well as the partner agencies and entities directly, on strengthening their procurement systems and implementing anti-corruption safeguards in a manner consistent with Ukrainian legal requirements and broader legal coherence, while taking into account the ongoing public procurement reform and Ukraine's commitments to EU integration.

Application

Eligible candidates must be Ukrainian nationals based in Kyiv.

Interested applicants should submit an expression of interest of not more than two pages, outlining: (i) their relevant experience for the assignment, with a special focus on procurement reform advisory service to a) government b) state-owned enterprises and c) private companies; and (ii) any clarifications they would wish to seek from the Basel Institute prior to executing the assignment.

Expert CVs should be provided separately and limited to two pages each.

Please submit applications to proposal@baselgovernance.org no later than **18:00 CET on 28 November 2025**. Only shortlisted candidates will be contacted.

*** Why work with us? Watch this [video](#) to find out more. ***