

Associate, Corruption Prevention, Ukraine (2 positions)

Place of work:	Kyiv, Ukraine
Employment rate:	80–100%
Start date:	1 June 2024 or shortly thereafter
Contract type:	1 year with possibility of extension
Other:	The position is for citizens of Ukraine, resident in Ukraine

Basel Institute on Governance

The Basel Institute on Governance is an independent non-profit organisation working across sectors to counter corruption and related financial crimes and to improve the quality of governance. Registered as a Swiss foundation with headquarters in Basel, the Institute works globally and maintains field operations around the world. The Basel Institute is an Associated Institute of the University of Basel.

Job description

The Basel Institute implements a number of programmes in Ukraine. The key objective of our programmes is to support Ukrainian partners in maintaining and strengthening anti-corruption measures while Ukraine wards off the war of aggression and prepares for EU membership. This includes, at its core, Ukraine's Restoration ambitions. Restoration goes beyond post-war reconstruction to include ongoing infrastructure and other key reform efforts.

To deliver these assignments, the Basel Institute is seeking the services of a highly motivated junior technical expert with basic knowledge of developing and implementing public and corporate anti-corruption policies, conducting corruption risks assessments, analytical research, knowledge of Ukrainian government administration and legislation on corruption prevention, and basic knowledge of international best practices in good governance, integrity and ethics.

Key responsibilities

Advisory work

- Conduct, in coordination with and under supervision of the Senior Corruption Prevention Specialist, legal and compliance risk gap analyses, corruption risk assessments and other analytical work, in collaboration with stakeholders.

- Contribute to the development of new – and adjustments of existing – anti-corruption plans and policies.
- Contribute to the development of training and awareness-raising materials.
- Assist in research, information-gathering and analysis with a specific focus on anti-corruption/integrity and related topics, infrastructure, recovery and reconstruction.
- Prepare brief overviews and updates on Ukrainian legislation and case law relevant to anti-corruption/integrity and related topics for the team.
- Monitor and prepare brief overviews and updates on the developments in international best practices in good governance, ethics and integrity.
- Monitor and collate background information on a rolling basis for the purposes of preparing regular reporting for government, civil society and donors.

Stakeholder engagement

- Participate in coordination meetings, brainstorming sessions and workshops at the request of the Senior Corruption Prevention Specialist and/or Senior Advisor, Central and Eastern Europe.
- Due to the multi-sectoral nature of the engagement, the Junior Specialist will engage with numerous stakeholders at the Basel Institute.

Qualifications and skills

- University degree or equivalent in law or public administration.
- At least 1 years' experience in the area of corruption prevention, risk management or compliance.
- Relevant experience as anti-corruption compliance officer in a corporate / public entity or associate consulting on ethics and compliance in a top ranked Ukrainian legal firm is an advantage.
- Proficient in MS Office.
- Languages: fluency in written and spoken Ukrainian, good knowledge of written and spoken English.
- Strong analytical skills.
- Strong coordination skills.

Offer

We offer an interesting and rewarding working environment with a proactive, dynamic and international team spirit. The work is both routine and varied, and offers scope for initiative and innovation. The salary is competitive.

Application

Please submit your application at your earliest convenience, but no later than **10 May 2024**, using the following link: <https://intranet.basel.institute/job/apply/12>. Applications will be reviewed on a rolling basis.

For further information about this position, please contact:
svitlana.lutsiuk@baselgovernance.org.

Equal opportunity employer

The Basel Institute is an equal opportunity employer. It does not discriminate on the basis of race, religion, colour, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need.