Senior Asset Recovery Specialist

Place of work: Basel, Switzerland (with substantial international travel)
Employment rate: 100%
Start date: As soon as possible
Contract duration: 2 years, with the possibility of transitioning to a permanent contract
Reporting to: Head of Training ICAR

International Centre for Asset Recovery

The International Centre for Asset Recovery (ICAR) at the Basel Institute on Governance works with countries around the world to strengthen their capacities to recover illicit assets. We place particular emphasis on hands-on mentoring on investigation methods and confiscation and prosecution strategies, as well as international cooperation. The aim is two-fold: to build capacity and effectively progress cases to the stage of recovery. We also develop and deliver tailor-made training; support legislative and institutional reform processes; and work with other international organisations to advance innovation and global policy dialogue on asset recovery.

Our team is made up of former prosecutors, lawyers and financial investigators from a wide variety of countries and legal traditions. We don’t speak from text books, but from practice. And we pride ourselves on being driven by, and responding flexibly to, the needs of our partner countries – because there is never a one-size-fits-all solution to asset recovery.

Job description

The Senior Asset Recovery Specialist will be a full-time member of ICAR’s training team and work under the supervision of ICAR’s Head of Training. Through customised and interactive training courses, ICAR’s expert training team helps practitioners in partner countries develop the skills to investigate and prosecute financial crime, such as corruption and money laundering and recover stolen assets.

Key responsibilities

- Contribute towards the design and delivery of ICAR’s training programmes on, inter alia, financial investigations, asset recovery mechanisms, mutual legal assistance (MLA), financial investigative techniques, offshore structures, procurement and
financial interviewing skills and any new related modular topics as such may be developed by ICAR’s training team in the future.

- Analyse partner countries’ legal and institutional frameworks for anti-corruption, anti-money laundering and asset recovery in the context of scoping missions and preparations for ICAR training programmes.
- Participate in the drafting and modification of the extensive practical exercises which are at the heart of ICAR’s training methodology, and other written material, verifying and adjusting its customisation to the local environment.
- Lead a 2–3-person training team in the development, design and delivery of the above-mentioned training programmes.
- Occasionally represent the Basel Institute/ICAR at international expert conferences/forums with a view to promoting the work of ICAR and expanding ICAR’s network of partners.
- Contribute towards the Institute’s knowledge base and the development of eLearning modules.
- Provide support to other ICAR or Basel Institute's divisions in the design and delivery of training programmes in compliance with ICAR’s training policy and guidelines.

Qualifications and skills

- At least 10 years of experience conducting legal proceedings for complex financial crime, with a focus on corruption and money laundering investigations and/or prosecutions and/or procedures relating to the recovery of proceeds of crime.
- Proven track record of designing and delivering high-quality, practical and impact-driven training programmes to law enforcement and criminal justice professionals, ideally in developing countries and cross-cultural environments.
- Knowledge and experience regarding MLA processes and the development of international relationships to facilitate the sharing of intelligence and evidence.
- Experience with conviction and non-conviction based forfeiture models.
- Law degree (masters or equivalent in criminal law or as relevant to the responsibilities described above an advantage).
- Excellent speaking and writing fluency in English. Additional languages, such as French, Spanish or Portuguese, would be a definite advantage.
- Proven experience in using online learning platforms, particularly Moodle, is highly desirable.
- Excellent analytical, writing, and editing skills.
- Strong interpersonal and organisational skills, as well as the ability to work under pressure in challenging and culturally diverse environments.
**Offer**

We offer an interesting and rewarding working environment with a proactive, dynamic and international team spirit. The work is both routine and varied, and offers scope for initiative and innovation. The salary is competitive.

**Application**

Please use the following link to submit your application no later than by **23 August 2023**: [https://intranet.baselgovernance.org/app/jobs#/apply/25](https://intranet.baselgovernance.org/app/jobs#/apply/25)

Only short-listed candidates will be contacted.

For further information about this position, please contact Thierry Ravalomanda, Head of Training ICAR ([thierry.ravalomanda@baselgovernance.org](mailto:thierry.ravalomanda@baselgovernance.org)).

**Equal opportunity employer**

The Basel Institute is an equal opportunity employer. It does not discriminate on the basis of race, religion, colour, sex, gender identity, sexual orientation, age, non-disqualifying physical or mental disability, national origin, veteran status or any other basis covered by appropriate law. All employment is decided on the basis of qualifications, merit, and business need. We have been positively evaluated by the Swiss Federal Administration to gender pay equality.