

Terms of reference

Consultant for Integrity Risk Assessment at State-Owned Enterprise in Indonesia

Place of work: Jakarta, Indonesia
Start date: As soon as possible
Duration: 4 months
Other requirements: Must be authorised to work in Indonesia

Basel Institute on Governance

The Basel Institute on Governance is an international and independent not-for-profit organisation working worldwide with the public and private sectors to counter corruption and other financial crimes and to improve the quality of governance. As a Swiss foundation with headquarters in Basel, the Basel Institute maintains field operations in Africa, Eastern Europe, Southeast Asia and Latin America. The Basel Institute is an Associated Institute of the University of Basel.

Project: USAID INTEGRITAS

The USAID Indonesia Integrity Initiative (USAID INTEGRITAS) is a corruption prevention programme in Indonesia. The initiative provides support to the country's efforts to prevent corruption by increasing community engagement and strengthening a culture of integrity and accountability in both the public and private sectors. A focus is on preventing Conflict of Interest (COI) in procurement and licencing in the natural resources sector.

Assignment

The Indonesian SOE is a holding company engaged in the forestry sector that has shown serious initiative and enthusiasm in strengthening its good corporate governance (GCG) system. One of the strategic tools in this strengthening is the identification of potential corruption or potential fraud through an Integrity Risk Assessment (IRA).

The consultant will apply the Basel Institute's specially designed IRA methodology to map the processes within the organisation, analyse the extent of fraud risks and the effectiveness of associated controls, analyse the severity and impact of risks, and develop mitigation measures.

Activities, timeline and deliverables

The consultant will be contracted over a four-month period to conduct the following activities. Each deliverable will involve inputs and approval from the Basel Institute.

- **Preparation:** Kick-off meeting and methodology design.
- **Data gathering and analysis:** Mapping of relevant actors and institutions, discussion with risk owners to characterise the risks, and risk analysis to quantify and prioritise the risks according to their likelihood and impact. Methods of data gathering include a desk review of relevant documentation, interviews and focus group discussions with relevant stakeholders, and observations through field visits to trading and processing locations.
- **Analyses and recommendations:** Development of integrity risk analyses and recommendations for mitigation measures.
- **Reporting.**

Deliverables and the exact timeline are subject to negotiation but include the IRA methodology document, initial and revised reports on the mapping and risk identification, and a report on risk mitigation recommendations.

The total number of estimated active work days is around 27 days during the four-month period.

Reporting

The consultant will report to the Technical Lead of INTEGRITAS/Basel Institute.

Qualifications

- At least 10 years of experience in anti-corruption
- Master's degree in public administration, law, political science or another relevant field
- Solid experience with integrity risk assessment methodologies
- Languages: Bahasa Indonesia and English
- Experience in engaging Indonesian state-owned enterprises on compliance, good governance and integrity issues would be an advantage

Application

Interested applicants should submit an expression of interest of not more than three pages, outlining: (i) their relevant experience for the assignment; (ii) the steps and activities they

would undertake in order to execute the assignment; (iii) an indicative workplan; (iv) and any clarifications they would wish to seek from the Basel Institute prior to executing the assignment.

Expert CVs should be provided separately and limited to two pages each.

Please submit applications to proposal@baselgovernance.org no later than 18:00 CET on 1 February 2023. Only shortlisted candidates will be contacted.