Financial Data Analyst, Malawi

Job title: Financial Data Analyst
Place of work: Lilongwe, Malawi, Anti-Corruption Bureau (ACB)
Start date: January 2021 or shortly thereafter
Employment rate: 100%
Contract duration: 1 year, renewable
Reporting: Head of Programmes, ICAR; Team Leader, TSOC

About the International Centre for Asset Recovery (ICAR)

ICAR is a specialist centre of the Basel Institute on Governance that works with countries around the world to strengthen their capacities to recover stolen assets. Particular emphasis is placed on hands-on mentoring to assist with financial investigations and with developing suitable strategies for prosecution and the confiscation of assets. ICAR also supports legislative and institutional reform processes, develops and delivers tailor-made training, and works with other international organisations to advance innovation and global policy dialogue on asset recovery.

Tackling Serious and Organised Corruption (TSOC) Programme, Malawi

ICAR has been commissioned by the UK Foreign, Commonwealth and Development Office (FCDO), Malawi, to implement the Tackling Serious and Organised Corruption (TSOC) programme. The programme focuses on strengthening investigation and prosecution capacity with a view to recovering stolen assets. In addition, the programme supports a range of prevention-related activities in relation to the anti-money laundering and counter financing of terrorism (AML/CFT) framework and engages with non-state actors such as journalists, civil society organisations and the private sector.

Responsibilities

The Financial Data Analyst will strengthen the data analysis capabilities of Law Enforcement Agencies (LEAs) in Malawi with a view to enhancing the detection and prevention of corruption, as well as advance the investigation and prosecution of criminal and proceeds of crime cases. The post holder will work with an in-country team of investigators and prosecutors under the supervision of the TSOC Team Leader and ICAR Head of Programmes. Key responsibilities include:

- Review and assess the financial data analysis capabilities of LEA partners and design interventions to strengthen them.
- Provide guidance and on-the-job mentoring to analysists and financial investigators with a view to capturing, collating, validating and analysing relevant data – bank and financial records, OSINT, etc. – and develop link charts.
- Support the collection, sharing and development of actionable intelligence through domestic and international processes.

- Provide guidance to LEA partners and oversee the development of appropriate case management systems, data bases, and data sharing frameworks between relevant agencies. This will include supporting the development of a data repository for a data management application that will enable teams of analysts to capture, control and analyse multi-source data in sensitive environments.
- Support the LEA partners and the TSOC team to assess the asset recovery potential of cases.
- Support the TSOC team in determining which cases to prioritise for on-the-job mentoring.
- Work with headquarter-based staff, partner agencies and the TSOC team to develop and deliver the programme strategy and outputs.
- Contribute to the preparation of work plans, reports, and monitoring and evaluation related deliverables.
- Complete timely reporting inputs under the direction of the TSOC Team Leader to ensure that programme progress is accurately reported in line with work plans, logframe, and the programme's strategy.

Qualifications

- Experienced Financial Data Analyst, with a minimum of a Bachelor's Degree or equivalent qualification in financial data analysis, forensic accounting or auditing.
- Experience working in donor-funded programmes in the context of rule of law or anti-corruption in developing or transition economies. Experience working in Sub-Saharan African countries a plus.
- Must be highly proficient with current industry software applications used in the field of financial data analysis, including MC Excel, IBM i2 and iBase, social networking profiling, OSINT, SAS analytics and OCR software.
- Possess a clear understanding of money laundering and asset recovery methods.
- Proven experience applying analytical skills in law enforcement or forensic investigative environments.
- Record keeping and case management skills.
- Sound report writing, presentation and verbal communication skills to inform or influence specific audiences.
- Team player adaptable to circumstances.
- Native level English speaking and writing skills.

Remuneration package

The salary will be commensurate to experience and responsibility. Additional allowances for field staff may apply, including health allowance, accommodation allowance and one home leave flight per 12-month period. The position is entitled to 25 days of paid leave per 12-month period and 5 days of paid home leave per 12-month period. Spouse allowance is applicable for this position.

Application

Please email your full application file, including a motivational letter in English and your detailed CV (merged into a single PDF file) by 1 December to application@baselgovernance.org. Only short-listed candidates will be contacted.